

Ovingham Middle School Curriculum Leader: English Recruitment Pack



The Cheviot Learning Trust

Cheviot Learning Trust was created in 2023 from a merger of Tyne Community Learning Trust and Three Rivers Learning Trust. The new Trust will enable our high quality staff from across all of our schools to cooperate through professional and innovative networks that develop the educational excellence all of our students deserve. We educate over 5500 students across 18 schools between the ages of 2 and 19 and employ over 750 staff. We are a charity supported by over 150 governance volunteers who hold us to account in their role as critical friends. We are proud Northumbrians; more than happy to welcome schools to join us from inside or outside Northumberland. All of the schools have a long and proud history of

providing an excellent education service to their local populations. We are seen locally as a centre of educational excellence and were selected to be the Teaching School Hub for Newcastle, Northumberland & North Tyneside. We recognise the mutual benefits to our Learning Trust through reciprocal staff development opportunities, training events, and the generation of new ways of working through system leadership. Through our teaching, we aim to equip children with the skills, knowledge and understanding necessary to be able to make informed choices about the important things in their lives. We believe that appropriate teaching and learning experiences help children to lead happy and rewarding lives.

The Cheviot Learning Trust mission

Our core purpose is to advance education for the public benefit. We believe that each school in the Trust family has unique qualities to share and unique challenges to be resolved. Deep collaboration is a key Trust expectation that helps us to deliver significant benefits for the students, the staff and the schools that form the Trust. Each school is stronger in the Trust family; delivering a better education for the public good than if they were outside the Trust.

Our vision

Our purpose is to deliver excellent education for the benefit of all and our mission is to develop all our young people to have the opportunity to succeed.

Our values

Everything we do is based around the values that we hold dear:

- **Innovation:** We're here to shape the future, which is why we all have a responsibility to be thinking about the big issues of tomorrow.
- **Cooperation:** We nurture the relationships that we've built over many years and we know by working together we can achieve more than we can alone.
- **Respect:** We take the time to understand and make decisions and have due regard for the feelings, wishes and rights of others.
- **Excellence:** We will always strive for continuous improvement and will produce the best solutions and deliver the best services possible

About Ovingham Middle School

Ovingham Middle School is a very popular three form entry middle school for 9-13 year olds located in Ovingham, Northumberland. At Ovingham we thoroughly believe that the children are at the heart of everything we do. We strive to provide them with an education that gives them the skills to become well rounded citizens in an ever-changing world. Our dedicated staff ensure that students are challenged to meet their potential in a supportive environment. We have a holistic view of education and pride ourselves on offering a fully rounded educational experience. It is not only in the academic sphere where our students excel. Our commitment to extracurricular activities is very strong, and we offer our students an extensive enrichment and extra-curricular programme. We believe there is something here for everyone.

Children have one education, and we believe that education should be fun, challenging, robust and fully engaging but before all of that we truly believe children learn best when they feel safe and nurtured. In order to learn we must first be secure and happy in what we do, and at Ovingham we put that at the heart of our lessons to ensure that everyone can achieve their very best.

One of the strengths of our middle school is that our classes are taught by teachers that are highly qualified and subject specialists, and we have a strong classroom support team led by our SENCo to support pupils with additional needs. Most of our pupils move onto Prudhoe Community High School who are also part of Cheviot Learning Trust - a multi academy trust made up of 18 schools - all within the three-tier system.

We are located within semi-rural Northumberland, set within beautiful grounds adjoining the River Tyne and are within very close access to road and rail links to Newcastle.

We want great people working for us. To get the best, we will always offer the best in terms of employment and opportunity. Diversity and inclusion are important to us - we are all individual and shaped by our personal characteristics, backgrounds, knowledge, skills and experience. We very much welcome visits so you can see our wonderful school in action.

Mrs. Jenny Bullock
Headteacher



Job Advert

Ovingham Middle School Part of the Cheviot Learning Trust

Job Title: Curriculum Leader: English

Closing date: 12 noon on Friday 19th June 2026

Interviews: Week commencing 22nd June 2026

We are looking to appoint an enthusiastic and committed teacher ideally from 1st September 2026 or as soon after as possible .

The successful applicant will be able to teach English to pupils across the school in year groups 5 to 8. This role will provide significant professional development, academic challenge and the opportunity to work within a vibrant learning community. You will also have form teacher responsibility.

The successful candidate must:

- Be passionate about teaching English
- Be committed to personal and school improvement
- Be an inspirational teacher
- Have excellent classroom management skills
- Be committed to supporting disadvantaged pupils and those with SEND
- Have the highest expectations of our pupils
- Have resilience, ambition and a sense of humour.

This role would be equally well suited to a teacher with experience or an ambitious candidate who is looking for their first teaching role. Early careers teachers will be fully supported by a mentor and additional PPA time.

We firmly believe we offer a fantastic school to work in, with wonderful pupils, brilliant colleagues and a strong and supportive senior team.

In return, we can offer you:

- A caring, nurturing, supportive, dedicated and hardworking team of individuals with a common vision and set of goals.
- Delightful children who are eager to learn and exceptionally well behaved.
- A strong school and Trust which is outward looking and forward thinking.
- A strong commitment to your continuing professional and leadership development.
- A challenging and exciting professional opportunity in a highly successful school.

Closing date: Friday 19th June 2026

Interviews: W/C 22nd June 2026

Completed applications should be returned via email directly to j.sloane@oms.cheviotlt.co.uk by 12 noon on 19th June 2026.

Job Advert Continued

We are strongly committed to safeguarding and promoting the welfare of all children and young people and expect all staff to share this commitment. This post is exempt from the Rehabilitation of Offenders Act 1974. If you are invited for an interview, you will be required to disclose convictions that would not be filtered, prior to the date of the interview. Certain spent convictions and cautions will be 'protected' and do not need to be disclosed. Full details on protected convictions and information about which convictions must be declared during job applications can be found on the [Ministry of Justice website](#). You will be asked for further information about your criminal history during the recruitment process. If your application is successful, this self-disclosure information will be checked against information from the Disclosure and Barring Service before your appointment is confirmed.

This role will include Regulated Activities and an enhanced Disclosure and Barring Service (DBS) disclosure is required for this post. An online search will be carried out on shortlisted candidates, prior to interview. The Trust Employment of Ex-Offenders Policy can be found [here](#).

Completing an Application Form: Application forms can be downloaded from the [Trust website](#).

If you have a Gmail account:

- Open the Application document
- Click 'Sign in' at the top right of the page
- Go to File > Make a copy
- Complete the application form in the Google Document

If you don't have a Gmail account:

- Open the Application document
- Go to File > Download as > Microsoft Word
- Complete the application form in Microsoft Word

If you require assistance or have any questions, please reach out using the contact details provided below:

01661 833922

<https://oms.cheviotlt.co.uk/>

info@oms.cheviotlt.co.uk

Address: Ovingham Middle School,
Ovingham, Prudhoe,
Northumberland NE42 6DE



Job Description

Job title: Curriculum Leader: English

Responsible to: Headteacher and Senior Leaders

Terms: Attendance is required at school every day – term time and CPD days. Teacher pattern of work as set out in Teachers Pay and Conditions. This is a permanent post and is 1.0fte.

Grade: Main Teacher Pay Scale and UPR plus TLR 2.2

Main Purpose of Role

To lead, manage and develop all aspects of the Curriculum Area in order that learner potential is realised and that excellence and enjoyment is achieved for all learners

General Duties and Responsibilities:

- To fulfill the requirements and duties as set out in the School Teachers' Pay and Conditions documents
- To contribute to the aims and objectives of the school and to promote the school's ethos and character with all stakeholders
- To develop a team culture which promotes collaboration, sharing of professional values, knowledge, skills and understanding in the Curriculum Area
- To support the Headteacher, or other designated staff, in the rigorous monitoring and evaluation of agreed aspects of provision across the school
- To achieve any performance criteria, objectives and targets agreed with or set by the Headteacher in accordance with the requirements set out in the national appraisal arrangements
- To comply with health and safety policy systems, report any incidents, accidents or hazards and take a proactive approach to health and safety matters in order to protect both yourself and others
- To carry out his/her duties with full regard to the Learning Trust's Equal opportunities and Racial Equality Policies in terms of employment and service delivery to ensure that colleagues are treated and services delivered in a fair and consistent manner

Job Description continued

The following duties are neither exclusive, nor exhaustive. The post holder will have an annual 'task list' based upon the priorities identified through the Strategic and School Development Plans and will be required to undertake specific duties and responsibilities, commensurate with the post, which the Headteacher may determine at any point in time.

Strategic Responsibilities:

- To lead learning within the Curriculum Area to ensure the highest standards and outcomes are achieved for all cohorts of students and be actively involved in whole school quality assurance systems to support this
- To ensure the curriculum meets the challenge of the National Curriculum requirements (at least), and promotes student interest and engagement in the subject
- To lead curriculum planning which provides full and differentiated curriculum coverage and which allows for the continuing development of teaching expertise to enrich the learning experience for all classes and groups across the Curriculum Area
- To lead the implementation of a range of effective teaching and learning strategies (including appropriate assessment of the curriculum) which ensures that excellence and enjoyment is achieved for all students
- To promote high aspirations and to analyse relevant data which supports targeted action and intervention in order to raise achievement; to oversee the assessment, recording and reporting of progress for all students in all year groups
- To work collaboratively with support staff, teachers, other professionals and parents / carers to enhance teaching and learning and to promote positive outcomes for all students
- To contribute to the development and implementation of whole school policy and practice within the Curriculum Area
- Take a lead role in developing and supporting literacy improvements across the school

Specific Responsibilities: English

- To actively support and liaise with the Senior Leadership Team in the leadership and management of the Curriculum Area
- To be accountable for standards, achievement, assessment and subject improvements and to monitor and evaluate the work of the Curriculum Area in line with whole school policy and procedures
- To ensure that the requirements of the Chantry Learning Continuum model are evident, reflected and embedded in all aspects of the work of the Curriculum Area

Job Description continued

- To undertake annual self-evaluation and development planning, identifying and implementing key improvement actions
- To lead (in collaboration with Curriculum Area staff) the writing of medium and long term curriculum plans and to ensure the implementation of these by all staff with responsibility for teaching within the Curriculum Area
- To ensure that the learning environment of the Curriculum Area is well managed and promotes high standards and expectations
- To work with the designated member of the Senior Leadership Team to audit, plan, monitor, evaluate and lead enrichment and curriculum opportunities within the subject that will enhance the learning experience and contribute towards whole school enrichment aims
- To ensure the Curriculum Area is accurately represented via the website and that online resource development is kept up to date
- To lead, chair and actively contribute to subject related meetings in school and across the Trust and wider partnership as appropriate and required
- To attend relevant meetings and CPD across the Trust to and lead relevant subject specific CPD
- To be available as a mentor to ITT, ECT or staff new to the school as directed by the Headteacher
- To participate in Line Management and Appraisal procedures both as an appraisee and as an appraiser as required

Safeguarding Responsibilities:

- To safeguard and promote the welfare of children for whom you have responsibility or come into contact with, to include adhering to all specified procedures
- To carry out his/her duties with full regard to the Learning Trust's Child Protection, Equalities and other relevant policies
- To comply with all health and safety policies and systems

The duties and responsibilities highlighted in this Job Description are indicative and may vary over time. Post holders are expected to undertake other duties and responsibilities relevant to the nature, level and extent of the post and the grade has been established on this basis.

Person Specification

Key to assessment methods (a) application, (i) interview, (r) references, (t) ability tests, (q) personality questionnaire, (g) assessed group work, (p) presentation (o) other case studies/visits

SPECIFICATION	ESSENTIAL	DESIRABLE	ASSESSMENT
KNOWLEDGE/ QUALIFICATIONS	Graduate with qualified teacher status A good degree in relevant subject An awareness of current practice in teaching and learning An excellent classroom practitioner Excellent subject knowledge A commitment to ongoing professional development	Knowledge of current wider educational developments	(a) (i) (r)
EXPERIENCE	Curriculum planning	Teaching experience of relevant subject at KS2 Teaching experience of relevant subject at KS2 Coaching and mentoring staff Line Management of staff Experience of monitoring and evaluation, including self-evaluation, to develop practice and raise standards	(a) (i) (r)

Person Specification continued

SPECIFICATION	ESSENTIAL	DESIRABLE	ASSESSMENT
SKILLS	<p>Excellent organisational and personal management skills</p> <p>Effective planning and teaching</p> <p>Effective behavior management</p> <p>An ability to develop good working relationships with students and staff</p> <p>Effective time management and ability to meet deadlines</p> <p>Use data to set appropriate and challenging targets for student performance and provide focus for the strategic development of the department</p> <p>Good ICT skills (and / or desire to develop these further)</p> <p>The ability to monitor and evaluate teaching, learning and assessment standards including lesson observations</p> <p>Excellent standard of written communication</p>	<p>An ability to manage, lead, motivate and inspire a team</p> <p>Monitor and evaluate standards within the department following a school framework</p>	(a) (l) (r)
BEHAVIOUR AND OTHER RELATED CHARACTERISTICS	<p>Compliance with all teacher and professional standards</p> <p>Commitment to self and team development</p>	None	a) (l) (r)

Person Specification continued

SPECIFICATION	ESSENTIAL	DESIRABLE	ASSESSMENT
BEHAVIOUR AND OTHER RELATED CHARACTERISTICS	<p>Commitment to the development of enrichment and extra-curricular activities</p> <p>Work in ways that promote equality of opportunity, participation, diversity and responsibility</p> <p>A professional responsibility to promote and safeguard the welfare of children and young people</p> <p>Be a role model in setting professional standards</p> <p>Perform any required duties consistent with the nature, level and grade of the post</p> <p>Maintain a positive approach and outlook</p>		(a) (l) (r)



Contact us

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