

Newminster Middle School Curriculum Leader of Mathematics Recruitment Pack



The Cheviot Learning Trust

Cheviot Learning Trust was created in 2023 from a merger of Tyne Community Learning Trust and Three Rivers Learning Trust. The new Trust will enable our high quality staff from across all of our schools to cooperate through professional and innovative networks that develop the educational excellence all of our students deserve. We educate over 5500 students across 18 schools between the ages of 2 and 19 and employ over 750 staff. We are a charity supported by over 150 governance volunteers who hold us to account in their role as critical friends. We are proud Northumbrians; more than happy to welcome schools to join us from inside or outside Northumberland. All of the schools have a long and proud history of

providing an excellent education service to their local populations. We are seen locally as a centre of educational excellence and were selected to be the Teaching School Hub for Newcastle, Northumberland & North Tyneside. We recognise the mutual benefits to our Learning Trust through reciprocal staff development opportunities, training events, and the generation of new ways of working through system leadership. Through our teaching, we aim to equip children with the skills, knowledge and understanding necessary to be able to make informed choices about the important things in their lives. We believe that appropriate teaching and learning experiences help children to lead happy and rewarding lives.

The Cheviot Learning Trust mission

Our core purpose is to advance education for the public benefit. We believe that each school in the Trust family has unique qualities to share and unique challenges to be resolved. Deep collaboration is a key Trust expectation that helps us to deliver significant benefits for the students, the staff and the schools that form the Trust. Each school is stronger in the Trust family; delivering a better education for the public good than if they were outside the Trust.

Our vision

Our purpose is to deliver excellent education for the benefit of all and our mission is to develop all our young people to have the opportunity to succeed.

Our values

Everything we do is based around the values that we hold dear:

- **Innovation:** We're here to shape the future, which is why we all have a responsibility to be thinking about the big issues of tomorrow.
- **Cooperation:** We nurture the relationships that we've built over many years and we know by working together we can achieve more than we can alone.
- **Respect:** We take the time to understand and make decisions and have due regard for the feelings, wishes and rights of others.
- **Excellence:** We will always strive for continuous improvement and will produce the best solutions and deliver the best services possible.

About Newminster Middle School

Newminster Middle School is a proud school serving the equally proud community of Morpeth in Northumberland. Our school has a very positive ethos where all individuals are respected and valued, regardless of age, background or beliefs. We are determined that all pupils will be given equal opportunities to thrive and succeed, and we will challenge and support them to overcome all potential barriers to learning. We aim to provide the highest standards of education and value academic excellence, pupil wellbeing and personal development in equal measure..

In our recent Ofsted inspection (January 2026) our inclusive ethos and drive to ensure that personal development and wellbeing are at the heart of our work were recognised as real strengths of the school. We are proud to be part of Cheviot Learning Trust and we firmly believe we offer a fantastic school to work in, with wonderful pupils, brilliant colleagues and a strong and supportive senior team.

Further information can be found on our school website, but some key quotes from our most recent Ofsted inspection report can be found here:

- Pupils enjoy attending school. They are welcomed by staff, who care for them and support them to thrive.
- Pupils have a strong sense of belonging to the school. They enjoy positive relationships with their staff and peers.
- Pupils behave well. They treat each other with kindness and respect. Pupils feel safe and happy.
- Leaders have created a calm, positive school environment, where pupils behave well.
- Personal development is at the heart of the school. Leaders have implemented an extensive personal development programme that enhances pupils' experiences and opportunities, while developing their beliefs and values.
- Pupils are well cared for by a highly skilled and effective pastoral team. Pupils speak fondly of their wellbeing support and how it helps them.
- Leaders have high expectations for all. They act in pupils' best interests, including those with SEND and disadvantaged pupils. Leaders are committed to continuing to reduce barriers to learning so that all pupils thrive.



Job Advert

Newminster Middle School
Part of the Cheviot Learning Trust
Headteacher: Mrs Elizabeth Kinniment

Job Title: Mathematics Curriculum Leader

Closing date: Monday 15th June at 4pm

Interviews: Thursday 18th June

We are looking to appoint an inspiring and ambitious Curriculum Leader of Mathematics starting September 2026 (or as soon as is possible) to lead, manage and develop all aspects of the Mathematics curriculum area. The successful candidate will provide strong strategic and operational leadership, ensuring high quality teaching, learning and assessment that enables all learners to realise their full potential. With a commitment to excellence, innovation and learner success, you will foster a culture where achievement, engagement and enjoyment are at the heart of the learning experience.

The successful candidate must:

- Be passionate about Mathematics
- Be committed to personal and school improvement
- Be an inspirational teacher
- Have excellent classroom management skills
- Be committed to supporting disadvantaged pupils and those with SEND
- Have the highest expectations of our pupils
- Have resilience, ambition and a sense of humour.

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In return, we can offer you:

- A caring, nurturing, supportive, dedicated and hardworking team of individuals with a common vision and set of goals.
- Delightful children who are eager to learn and exceptionally well behaved.
- A strong school and Trust which is outward looking and forward thinking.
- A strong commitment to your continuing professional and leadership development.
- A challenging and exciting professional opportunity in a highly successful school.

Completed applications should be returned directly to the school by email to s.hal@nms.cheviotlt.co.uk.

01670 513621

www.nms.cheviotlt.co.uk

info@nms.cheviotlt.co.uk

Address: Newminster Middle School,
Mitford Road, Morpeth,
Northumberland NE61 1RH

Job Advert Continued

We are strongly committed to safeguarding and promoting the welfare of all children and young people and expect all staff to share this commitment. This post is exempt from the Rehabilitation of Offenders Act 1974. If you are invited for an interview, you will be required to disclose convictions that would not be filtered, prior to the date of the interview. Certain spent convictions and cautions will be 'protected' and do not need to be disclosed.

Full details on protected convictions and information about which convictions must be declared during job applications can be found on the [Ministry of Justice website](#). You will be asked for further information about your criminal history during the recruitment process. If your application is successful, this self-disclosure information will be checked against information from the Disclosure and Barring Service before your appointment is confirmed. This role will include Regulated Activities and an enhanced Disclosure and Barring Service (DBS) disclosure is required for this post. [This policy](#) outlines the Trust's approach to the recruitment of ex-offenders.

Further details and an application form are available by accessing the job vacancies section of the [trust website](#).

Completing an Application Form: Application forms can be downloaded from the school [website](#).

If you have a Gmail account:

- Open the Application document
- Click 'Sign in' at the top right of the page
- Go to File > Make a copy
- Complete the application form in the Google

If you don't have a Gmail account:

- Open the Application document
- Go to File > Download as > Microsoft Word
- Complete the app

If you require assistance or have any questions, please reach out using the contact details provided below:

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Job Description

Job title: Curriculum Leader of Mathematics

Responsible to: Headteacher

Terms: Attendance is required at school every day – term time and CPD days. Teacher pattern of work as set out in Teachers Pay and Conditions. Permanent contract 1.0fte.

Grade: Main Teacher Pay Scale / UPR plus TLR2B

GENERAL DUTIES AND RESPONSIBILITIES

- To fulfill the requirements and duties as set out in the School Teachers' Pay and Conditions documents
- To contribute to the aims and objectives of the school and to promote the school's ethos and character with all stakeholders
- To develop a team culture which promotes collaboration, sharing of professional values, knowledge, skills and understanding in the Curriculum Area
- To support the Headteacher, or other designated staff, in the rigorous monitoring and evaluation of agreed aspects of provision across the school
- To achieve any performance criteria, objectives and targets agreed with or set by the Headteacher in accordance with the requirements set out in the national appraisal arrangements
- To comply with health and safety policy systems, report any incidents, accidents or hazards and take a proactive approach to health and safety matters in order to protect both yourself and others
- To carry out his/her duties with full regard to the Learning Trust's Equal opportunities and Racial Equality Policies in terms of employment and service delivery to ensure that colleagues are treated and services delivered in a fair and consistent manner

The following duties are neither exclusive, nor exhaustive. The post holder will have an annual 'task list' based upon the priorities identified through the Strategic and School Development Plans and will be required to undertake specific duties and responsibilities, commensurate with the post, which the Headteacher may determine at any point in time.

STRATEGIC RESPONSIBILITIES

- To lead learning within the Curriculum Area to ensure the highest standards and outcomes are achieved for all cohorts of students and be actively involved in whole school quality assurance systems to support this
- To ensure the curriculum meets the challenge of the National Curriculum requirements (at least), and promotes student interest and engagement in the subject
- To lead curriculum planning which provides full and differentiated curriculum coverage and which allows for the continuing development of teaching expertise to enrich the learning experience for all classes and groups across the Curriculum Area
- To lead the implementation of a range of effective teaching and learning strategies (including appropriate assessment of the curriculum) which ensures that excellence and enjoyment is achieved for all students
- To promote high aspirations and to analyse relevant data which supports targeted action and intervention in order to raise achievement; to oversee the assessment, recording and reporting of progress for all students in all year groups
- To work collaboratively with support staff, teachers, other professionals and parents / carers to enhance teaching and learning and to promote positive outcomes for all students
- To contribute to the development and implementation of whole school policy and practice within the Curriculum Area
- Take a lead role in developing and supporting literacy improvements across the school

Job Description Continued

SPECIFIC RESPONSIBILITIES: Maths

- To actively support and liaise with the Senior Leadership Team in the leadership and management of the Curriculum Area
- To be accountable for standards, achievement, assessment and subject improvements and to monitor and evaluate the work of the Curriculum Area in line with whole school policy and procedures
- To ensure that the requirements of the 3RLT Teaching and Learning model are evident, reflected and embedded in all aspects of the work of the Curriculum Area
- To undertake annual self-evaluation and development planning, identifying and implementing key improvement actions
- To lead (in collaboration with Curriculum Area staff) the writing of medium and long term curriculum plans and to ensure the implementation of these by all staff with responsibility for teaching within the Curriculum Area
- To ensure that the learning environment of the Curriculum Area is well managed and promotes high standards and expectations
- To work with the designated member of the Senior Leadership Team to audit, plan, monitor, evaluate and lead enrichment and curriculum opportunities within the subject that will enhance the learning experience and contribute towards whole school enrichment aims
- To ensure the Curriculum Area is accurately represented via the website and that online resource development is kept up to date
- To lead, chair and actively contribute to subject related meetings in school and across the 3RLT and wider partnership as appropriate and required
- To attend relevant meetings and CPD across the 3RLT to and lead relevant subject specific CPD
- To be available as a mentor to ITT, ECT or staff new to the school as directed by the Headteacher
- To participate in Line Management and Appraisal procedures both as an appraisee and as an appraiser as required

SAFEGUARDING RESPONSIBILITIES:

- To safeguard and promote the welfare of children for whom you have responsibility or come into contact with,
- to include adhering to all specified procedures
- To carry out his/her duties with full regard to the Learning Trust's Child Protection, Equalities and other relevant policies
- To comply with all health and safety policies and systems

The duties and responsibilities highlighted in this Job Description are indicative and may vary over time. Post holders are expected to undertake other duties and responsibilities relevant to the nature, level and extent of the post and the grade has been established on this basis.

Person Specification

Key to assessment methods (a) application, (i) interview, (r) references, (t) ability tests, (q) personality questionnaire, (g) assessed group work, (p) presentation (o) other case studies/visits

	Experience		
	Essential	Desirable	Evidence
KNOWLEDGE/QUALIFICATIONS			
Graduate with qualified teacher status	✓		A
A good degree in relevant subject	✓		A
An awareness of current practice in teaching and learning	✓		I, A
An excellent classroom practitioner	✓		R
Excellent subject knowledge	✓		R, I
Knowledge of current wider educational developments		✓	I
A commitment to ongoing professional development	✓		I
EXPERIENCE			
Teaching experience of relevant subject at KS3	✓		A
Teaching experience of relevant subject at KS2		✓	A
Curriculum planning	✓		I, A
Coaching and mentoring staff		✓	R, I, A
Line Management of staff		✓	R, I, A
Experience of monitoring and evaluation, including self evaluation, to develop practice and raise standards		✓	I
SKILLS			
Excellent organisational and personal management skills	✓		R, I
Effective planning and teaching	✓		R, I
Effective behavior management	✓		R, I
An ability to manage, lead, motivate and inspire a team	✓		R, I
Monitor and evaluate standards within the department following a school framework	✓		R, I
An ability to develop good working relationships with students and staff	✓		R, I
Effective time management and ability to meet deadlines	✓		R
Use data to set appropriate and challenging targets for student performance and provide focus for the strategic development of the department	✓		R, I
Good ICT skills (and / or desire to develop these further)	✓		R
The ability to monitor and evaluate teaching, learning and assessment standards including lesson observations	✓		R, I, A
Excellent standard of written communication	✓		A

Person Specification Continued

Key to assessment methods (a) application, (i) interview, (r) references, (t) ability tests, (q) personality questionnaire, (g) assessed group work, (p) presentation (o) other case studies/visits

BEHAVIOUR AND OTHER RELATED CHARACTERISTICS			
Compliance with all teacher and professional standards	✓		
Commitment to self and team development	✓		R, I, A
Commitment to the development of enrichment and extra-curricular activities	✓		I
Work in ways that promote equality of opportunity, participation, diversity and responsibility	✓		R, I
A professional responsibility to promote and safeguard the welfare of children and young people	✓		R
Be a role model in setting professional standards	✓		R, I, A
Perform any required duties consistent with the nature, level and grade of the post	✓		I
The post holder will require an enhanced DBS	✓		D



Contact us

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